

## *Acknowledgements*

Funding for this project was provided by NACCHO contract number 2008-103004.

The authors thank CAPT Rob Tosatto, Director, Office of the Civilian Volunteer Medical Reserve Corps; Charlie Ishikawa, Regional Public Health Planner, Advanced Practice Center for Cambridge, MA; and Dawn Sibor, Director of Emergency Preparedness, Brookline, MA for their insight and advice on creating this toolkit and for their comments on the final draft.

The authors also thank CDR Brad Austin, Office of the Civilian Medical Reserve Corps; Becki Chester, Program Manager, Public Health Preparedness, NACCHO; Jack Herrmann, Senior Advisor, Public Health Preparedness, NACCHO; Lisa Lee, Medical Reserve Corps Coordinator, Monmouth County, NJ; Marlene Martin, Medical Reserve Corps Coordinator, Summit Country OH; Alissa Minkoff, Medical Reserve Corps Coordinator; Region 4b Cambridge, MA; Steph Sharp, Medical Reserve Corps, Project Manager, Boston, MA; Lynn Pesely, Regional Medical Reserve Corps Coordinator, Sacramento, CA; Teresa Wood, Public Health Program Specialist, Newton, MA; and Lucille Young-Talbot, Special Projects, Medical Reserve Corps, Somerset County, NJ for their availability during the implementation of this toolkit.

The authors also thank Devon McIntyre, intern at Harvard School of Public Health Center for Public Health Preparedness, for editing the final draft.