**HSPH PDA**

**Kocaeli University Medical School International Travel Award**

The Postdoctoral Association Travel Award is designed for senior postdoctoral fellows/research associates at Harvard School of Public Health who is interested in building up their expertise in giving lectures, teaching, consulting, setting up a research lab, and organizing workshops. The Award aims to make postdocs more independent in their research field through providing such professional opportunities in one of the renowned medical schools of Turkey.

The award, sponsored by Kocaeli University Medical School (in Turkey), will cover not only a round trip flight to Turkey, but also accommodation, meal plans and local transportation in Kocaeli. The recipient of this award will participate in a week long academic program that will be designed according to his scientific field. The academic program entails giving a lecture to faculty members, fellows and medical students in Kocaeli University Medical School. It will also provide the recipient academic opportunities in consulting, teaching, giving a seminar, and organizing a workshop,doing a field surveys during the week-long program.

Further details for the travel award will be presented by Dr.Furkan Burak, PDA in February.

For powerpoint presentation of this award : <http://www.hsph.harvard.edu/pda/postdoc-awards/kocaeli-travelaward/> ‎

**Application Process**

Two awards will be given out once a year. Program will be 1 week and held between 1-19 May 2013. The first applications are due Friday, March 22nd (for program will be in May). Please email your application with the subject line ‘PDA International Travel Award’ to facultyaffairs@hsph.harvard.edu by the deadline date.

**Judging Process**

Applications will be processed by a panel of HSPH Faculty judges broadly representing the HSPH departments. Each application will be scored by 2 separate judges, and the average of two scores will be taken. KOU Med School Dean and Faculty will also be in the jury . Winners will be notified by the 15thth of April, 2013.

**Guidelines for applicants**

**Eligibility**

At this time, only Harvard School of Public Health research fellows and associates are eligible. Senior researchers who have already presented at a scientific conference are preferred, however, not having previously attended a conference will not disqualify any applicant.You can apply both of PDA travel award . If you have any queries about your eligibility, please email: facultyaffairs@hsph.harvard.edu.

**CV**

Please include your recent CV.

**Letter of Support Guidelines**

This letter is to be written by the applicant’s mentor. A good support letter will address the scientific merit of the candidate’s abstract, research goals and aptitude.

**Personal Statement Guidelines**

Please describe how attending this trip will enhance your professional development and research. Criteria descriptions are *offered as guidance* for writing statements, but applicants are encouraged to include whatever statements they find appropriate to the topics below. The questions have been written by your fellow postdocs to help you secure the travel grant.

Applicants, please write up to 150 words for each of the **two** criteria below. Each criteria point will be scored 1-5.

1. **Professional development**
	* What you are planning to do(what is your scientific goals) in KOU Med School ? Give a lecture? Give a seminar to practice for job talk? Teaching? Consulting? Organize a workshop ? or something else ?
2. **Research**
	* Write a summary of your research.
	* What is your major achievements in your field?
	* What is your future goals in research?

**Where to Apply**

Completed applications should be emailed to: facultyaffairs@hsph.harvard.edu

**Questions**

For additional questions, contact: pda@hsph.harvard.edu

**Judging Criteria for HSPH PDA Travel Award**

**Evaluation of applications**

1. Each application will be reviewed and scored by two independent reviewers. Reviewers will not review nominations for a candidate for whom they have written a letter of support, or a candidate from within their own department.

1. Reviewers will be sent the applicant’s abstract, cv , personal statement and letter of support from mentor, as well as an Excel spreadsheet on which to record their scores.

1. A score of 1-5 (with 5 being the highest score) will be assigned to each of three components: cv, mentor support letter, personal statement.

1. The personal statement will be evaluated based upon 2 criteria: professional development and research. Since the personal statement contains 2 individually scored criteria, these will be averaged. Summary of your research will be evaluated based upon scientific merit, innovation and contribution to the field.

1. Letter of support from mentor will be evaluated based upon how well the letter addresses the applicant’s scientific merit, research goals and aptitude.

1. Scoring rubric: 5 = excellent, 4 = good, 3 = average, 2 = fair, 1 = poor.

**Selection of winner**

The scores from each of the three components will be averaged for each reviewer and then summed to yield a total score, representing 2 independent judges’ evaluations. The ten highest scoring applications will be the winners. the award winners will be selected by the Kocaeli Medical School Board of Trustee.

**Scoring rubric**

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Component** | **Score (out of 5)** | **Percentage (%)** |
| 1 | CV | 5 | 25 |
| 2 | Mentor Support Letter  | 5 | 25 |
| 3 | Personal Statement (2 parts)            - Professional Development           - Research Summary |  5 5 |  25 25 |
|   | Total | 20 | 100 |