**2014 Green Labs Competition: Overview**

**Objective**: Engage Longwood labs on important behavioral actions including donating unwanted equipment, cleaning out -20 and -80 freezers, and sharing best practices

* Open to all labs who want to participate.
* Competition dates: July 7 -31 (4 weeks long)
* Two Main Prizes:
  + Breakfast party for the **lab with most points**
  + Points exchange:
    - **50pts =** reusable bag for everyone in the lab
    - **100pts=** 5 bike helmets or sporks for everyone in the lab
    - **200pts =** breakfast event
* Labs earn points in 3 ways:

1.       Cleaning out freezers (de-icing, defrosting and discarding samples)

2.       Donating items to Labs Reuse List/Freecycle

3.       Participating in surveys and sharing best practices

* Outreach strategies:
  + Tabling in the cafeterias
  + Info announcement on the screens, in elevators and large poster boards
  + Departmental meetings
  + Email announcement & regular updates

**2014 Lab Environmental Competition**

* Labs can [Register online](https://harvardofs.wufoo.com/forms/z1jl3n0k0b1ntz9/) or by emailing us at ecoop@hsph.harvard.edu
* Labs can [self-report points](https://harvardofs.wufoo.com/forms/z17pg9rp0faip49/) using an online form. We will also be doing spot checks throughout the competition to award points and check on reported actions.
* Labs can take the [Sustainability Survey](https://harvardofs.wufoo.com/forms/z7mzuaj0j8odis/) to earn points for their lab.

**Program Timeline:**

**6/4-6/27:** Outreach (tabling, breakfast info sessions, posters, etc.) &De-icing kits distribution

**7/7-7/31**: Competition; Random walkthroughs the last week of the competition to check on the freezers

**8/4:** Winner announced

**8/11:** Celebratory party

**Green Labs Competition Registration Form**

Register your lab for the 2014 Lab Environmental Competition:

1. Lab Name\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Department\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Team Captain\*: (First Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Last Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Team Captain Email\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Roughly how many individuals are in your lab? \* \_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS**

Thank you for joining the 2014 Lab Environmental Competition! Your lab can earn points in 3 ways:

**1. Posting items on the Lab Reuse List or bringing them to the July Freecycle Event** (3pts/item). **2. Cleaning out your freezers:**   
a. Defrost-20 freezer (3pts/freezer)

b. Defrost -80 freezer (3pts/freezer)  
c. Discard samples from -20 freezer (.5pt/sample, up to 5 pts)

d. Discard samples from -80 freezer (.5pt/sample, up to 5 pts)

e. Clear ice from -80 freezer (3pts/freezer)

f. Post freezer map on -20 or -80 freezer (3pts/freezer)

**3. Participation:**   
a. Have lab members take the [Sustainability Survey](https://harvardofs.wufoo.com/forms/z7mzuaj0j8odis/)! (3pts/survey)  
b. Submit sustainability project write-ups (20pts)   
c. Sample a new technology (20pts)  
  
To get points for your lab, you can self-report actions online: [www.green.harvard.edu/programs/green-labs](http://www.green.harvard.edu/programs/green-labs)

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