Zhu Trainee Travel Award

Travel awards are available to pre and postdoctoral scientists who receive support from the Cancer Prevention, the Cancer Epidemiology, or the Training in Oncology Population Sciences (TOPS) T32 grants. The Zhu Trainee Travel Award provides support to T32-supported trainees who have been invited to present their research at a scientific conference. Funding requests will be reviewed and awarded on a rolling basis. Students may apply for a travel reimbursement of up to $2,000 for domestic travel and $3,000 for international travel.

Eligibility

- Applicants must satisfy the following criteria:
  - Must be accepted to present a poster or oral presentation at a conference that is relevant to the applicant’s training and career development.
  - Must be currently supported by the Cancer Prevention, the Cancer Epidemiology, or the Training in Oncology Population Sciences (TOPS) T32 grants.
  - In the event of dual authorship of a paper accepted for presentation, only the presenting author may receive an award.
  - Applicants may apply for the Travel Award once during their time as a T32 trainee.

Application

A Zhu Trainee Travel Award application contains four parts:
1. Student Travel Award application submission form.
2. Recommendation letter from a research mentor, Program Director, or faculty member familiar with your research.
3. Abstract submission and confirmation of acceptance of presentation. (A 1-2 page proposal for conference travel, including an abstract of the paper to be presented and proof of the acceptance of the paper to the conference)
4. Budget outline of costs to be reimbursed (please note: funds intended to cover registration, transportation, lodging, and all receipts or documentation must be included.)

Application Review

All applications will be reviewed and evaluated by the following criteria:
1. Academic achievement and progress in the training program.
2. Potential for the conference participation to impact career development.
3. Funding need.
Award Notification

- Award notification will be made within two weeks of completed application receipt.
- Awards may be limited depending on funding availability at the time of application. Please note awards are contingent upon available appropriated funds.
- When travel is complete, students must submit a 1-2 page report summarizing their experience to the Zhu Center within 30 days of completion of travel.
- Reimbursements will be distributed after the awardee’s conference or event has taken place.

For questions, please contact the Center at cgcp@hsph.harvard.edu
Zhu Trainee Travel Award Application

* Applicant (Name, Email):

* Training Grant Support:  □ TOPS  □ Cancer Epidemiology  □ Cancer Prevention

* Degree:

* Faculty sponsor (Name, Email):

* Conference Name, Location, Dates, Conference URL:

Please attach:
1. Accepted abstract.
2. Confirmation of abstract acceptance (and presentation type).
3. Email or letter from a mentor or training grant director indicating support for the travel and presentation.
4. The applicant can also provide a cover letter containing any additional information that may be relevant to the determination of this award.

* Have you applied for a Zhu Trainee Award in the past?  □ Yes  □ No

* Have you been granted a Zhu Trainee Award in the past?  □ Yes  □ No

* Have you secured other funding to attend this meeting?  □ Yes  □ No

   If yes, please describe:

* I agree that I forfeit the awarded grant if I fail to show proof of acceptance / participation at this conference for which I requested travel funds. I understand that I can submit one of the following items as proof of acceptance and/or participation:

   1. Conference badge
   2. Conference brochure/program that indicates my name as a presenter
   3. A letter from the conference organizers confirming acceptance/participation.

Applicant Signature  
Date
**Budget Request**

Attach an itemized budget, showing expenditures for food, lodging, transportation, and any other categories for each segment of your itinerary. Please note that the Zhu Center seeks to award a maximum number of grants. For this reason, students are encouraged to submit requests that reflect careful budgeting. For example, applicants should use public transportation, and secure modest accommodations.

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<th>Item</th>
<th>Unit Cost</th>
<th>Number of Units (Days)</th>
<th>Total Cost</th>
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<td>Accommodation</td>
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<td>Meeting Registration</td>
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<td>Other Costs (Please Specify)</td>
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<td>Total Requested</td>
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Please provide documentation of transportation, accommodation, and registration costs.

Provide any information that will help justify this request below:

Award amounts will be determined by need and funds availability.