

The PhD PHS EH Student Timetable

	PROGRESS	DUE DATE – G1	DUE DATE – G3* [Applicable to most G3s; contact field of study administrator for confirmation]
1	Submission of Prospective Program Form	End of 2nd semester	By the end of Fall 1
2	Field of Study Written Qualifying Examination(s)	Spring of 4 th semester (written)	Spring of 2 nd semester (written)
3	Submission of Final Program Form	End of 4 th semester (following successful completion of the EH Field of Study written exam)	End of 2nd Semester (following successful completion of the EH Field of Study written exam)
4	Submission of Oral Qualifying (PQE) Examination Scheduling Form	At least 3 weeks prior to the oral exam (PQE)	At least 3 weeks prior to the oral exam (PQE)
5	Completion of Oral Qualifying Exam (PQE)	Must be taken and passed prior to the end of the 5 th semester	Must be taken and passed prior to the end of the 3 rd semester
6	Submission of Nominations for Research Committee Form (Dissertation Advisory Committee, DAC)	By January 15 th of the 6 th semester	By January 15 th of the 4 th semester
7	Submission of Progress Report Form and In-person Meetings with Dissertation Advisory Committee (DAC)	Due every 3 months from the date of the oral qualifying exam (PQE) through dissertation defense date	Due every 3 months from the date of the oral qualifying exam (PQE) through dissertation defense date
8	Submission of Application for Degree Form	See GSAS deadlines and procedures	See GSAS deadlines and procedures
9	Submission of Dissertation Scheduling Form	Send signed form to Barbara (bzuckerm@hsph.harvard.edu) at least 4 weeks prior to defense date. Include electronic draft copy of dissertation with introduction, 3 papers, and conclusion.	Send signed form to Barbara (bzuckerm@hsph.harvard.edu) at least 4 weeks prior to defense date. Include electronic draft copy of dissertation with introduction, 3 papers, and conclusion.
10	Dissertation Defense	Prior to the end of the 8 th semester in accordance with GSAS deadlines and procedures for submission of electronic dissertation	Prior to the end of the 8 th semester in accordance with GSAS deadlines and procedures for submission of electronic dissertation. NOTE: it is expected that G3s may complete their dissertation prior to the end of the 8 th semester.