

## Needed: Two paid part-time fieldwork assistants for Spring 2024

### **Job Summary:**

The Healthy Cities Lab (PI: Gary Adamkiewicz) at the Harvard T.H. Chan School of Public Health is looking for two part-time fieldwork assistants to join our team, starting in the Spring semester. Our team studies indoor air pollution with emerging sensor technologies, and our work is motivated by a desire to improve health and alleviate environmental health disparities. This position will support the lab's AIRE, Active Intervention to Reduce Exposures, study in primary data collection. This HUD-funded study is based in Dorchester, MA, and aims to evaluate the impact of active education on exposure-related behaviors in the home. This position will work on a team accomplishing home visits, data collection, participant education, and project coordination.

Expected Hours: 10 hours/week

Position Timeline: February through April

Rate: \$20.50/hour

### **Position Description:**

Duties and responsibilities include, but are not limited to, the following:

- Scheduling home visits for participants
- Data collection (air quality monitor set-up, survey administration, app download and explanation)
- Air quality education for participants as part of study intervention
- Organization of field activities
- Preparation of data summaries and participant reports
- Work closely with the PI, research assistant, and other study staff
- Performing other duties as assigned

PLEASE NOTE: Data collection will require travel from office to participant homes in Dorchester, MA and schedule may require evening work (as needed based on participant availability). Until our return to campus and full operational status, which is still to-be-determined, this interview process and position will take place in a slightly modified manner – including virtual interviews and a combination of remote and on-site onboarding and work. On-campus/in-person work is expected, though, upon start date – in accordance with approved COVID-related guidelines and protocols.

### **Basic Qualifications**

- 2+ years of relevant experience is required; a combination of education and experience may be considered.
- Availability during normal working hours, M-F 9am-5pm.

## **Additional Qualifications and Skills**

The following job-specific skills and competencies are preferred:

- Bachelors Degree in Environmental Science, comparable Science major, or related field
- Knowledge and interest in environmental engineering and air pollution science
- Fieldwork experience
- Attention to detail and strong organizational skills
- Works well within a team and independently
- Strong verbal communication skills, interpersonal skills, ability to interact compassionately with people of various backgrounds

The following cultural competencies are also preferred:

- Awareness of and aptitude to appropriately and effectively understand, respect, and adapt to cultural and identity-based difference within group environments
- Knowledge of and commitment to concepts and issues tied to social justice, diversity, equity, and inclusion
- Skills related to creating and supporting an environment that allows for inclusion, effective intercultural engagement, and personal humility and authenticity

The University requires all Harvard community members to be fully vaccinated against COVID-19 as detailed in [Harvard's Vaccine Requirements](#). Individuals may claim exemption from the vaccine requirement for medical or religious reasons. More information regarding the University's COVID vaccination requirement, exemptions, and verification of vaccination status may be found at the University's ["COVID-19 Vaccine Information" webpage](#)

If you are interested, please contact Maddie Wallace at [mwallace@hsph.harvard.edu](mailto:mwallace@hsph.harvard.edu). Please include a current CV/resume (if you have one) in the email.