



HARVARD
T.H. CHAN

SCHOOL OF PUBLIC HEALTH

Harvard T.H. Chan School of Public Health Sarah K. Wood Award for Outstanding Staff Performance

Award History

This award was established by friends and admirers of Sarah K. Wood in tribute to her many years of exceptional service to Harvard University and the Harvard T.H. Chan School of Public Health. Sarah began her tenure at the School in 1980 as assistant to Dr. Harvey Fineberg. When he was named dean of the School in 1984, she became his senior administrative assistant, moving in 1997 to assist him in his role as University provost. Sarah later returned to the School, serving as assistant director of volunteer programs and executive education in the Office for External Relations from 2003 through 2012.

Award Overview

The Sarah K. Wood Award for Outstanding Staff Performance recognizes a staff member who demonstrates the qualities of dedication, competence, positive attitude, initiative, and ability to mentor, encourage, and inspire others, in addition to a demonstrated commitment to the School and its mission. The awardee receives:

- a \$2,500 prize
- a commemorative medal
- acknowledgement at the School's awards presentation and ceremony in May
- acknowledgment on the School's website

Award Guidelines

- Nominations may be submitted by any member of the School community
- All benefits-eligible exempt and non-exempt School staff members are eligible for nomination
- Nominee must be in good standing
- Nominee must have completed a minimum of five years of service at Harvard Chan School

Nomination Process

The nomination process is open for two weeks. Nominations will then be reviewed and awardee will be selected by the School Employee Recognition Committee.

For questions and more information, contact recognition@hsph.harvard.edu.