**PGDA Pilot Investigator Responsibilities**

Recipients of research funding from the [Program on the Global Demography of Aging](https://www.hsph.harvard.edu/pgda/) (PGDA) at the Harvard T.H. Chan School of Public Health are required to comply with the following responsibilities related to the execution of their award and the stewardship of federal funds.

1. Link your pilot’s IRB application to the PGDA grant in [ESTR](https://www.hsph.harvard.edu/ohra/estr/), Harvard’s electronic IRB submission, tracking, and reporting system. If your pilot project does not use the Longwood Medical Area IRB, please note in the protocol that your study is a PGDA pilot and include the following grant details:
   * PGDA Project ID in GMAS: 221464-03
   * PI: David Bloom
   * Fund Number: 116533
2. Ensure that all project expenditures comply with [Harvard University Policies](https://hr.harvard.edu/university-policies), [Federal Government Regulation 2CFR-200](https://www.ecfr.gov/cgi-bin/text-idx?SID=0a0007b065929725c48cfc3c983efaaa&mc=true&node=se2.1.200_12&rgn=div8), and the [NIH Grants Policy Statement](https://grants.nih.gov/policy/nihgps/index.htm).
3. Submit annual progress reports, final progress reports, and any other ad hoc requested information to the [PGDA core admin team](https://www.hsph.harvard.edu/pgda/people/). Annual reports are due by February 28th each year. Final reports are due 90 days after the project completion date or by February 28th, whichever comes first.
4. Submit papers to be included in the [PGDA Working Paper Series](https://www.hsph.harvard.edu/pgda/working/).
5. Include the following acknowledgement of the PGDA grant in all PGDA-supported publications:
   * “Research reported in this publication was supported by the National Institute on Aging of the National Institutes of Health under Award Number P30AG024409. The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Institutes of Health.”
6. Submit all peer-reviewed publications (author's manuscript versions) resulting from your PGDA pilot to PubMed Central.
   * NIH Public Access Policy Details: <https://publicaccess.nih.gov/policy.htm>
   * When and How to Comply: <https://publicaccess.nih.gov/>
7. Notify the [PGDA core admin team](https://www.hsph.harvard.edu/pgda/people/) of:
   * All pilot project related publications, reports, and any media coverage of your research.
   * All grant proposals submitted using pilot data.
8. Upon request, present your pilot research at the Harvard Center for Population and Development Studies’ [Friday Luncheon Seminar Series](https://www.hsph.harvard.edu/population-development/events/work-in-progress-lunch-series/).

**I understand and will comply with the responsibilities above.**

Principal Investigator Name:

Principal Investigator Signature: Date: