**SAMPLE 2: Field Practice Opportunity Form (Brief Project Description)**

*Host organizations can use this template to draft a posting for a field practice opportunity before submitting it via CareerConnect. Tips and comments are on right.*

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| Position Type | Field Practice Opportunity  (MPH Practicum, DrPH Field Immersion) | *You can indicate a preference for specific programs later in the form.* |
| Organization Name | [Your Organization Here] |  |
| Primary Contact | [Preceptor Name ] |  |
| Work Term | Academic Year (September - May) | *Choose the timeframe that most closely fits.* |
| Project Title | Community Health Worker Tool | *Include enough detail in the title, because it will be in a list for students to click on.* |
| Project Description | Our organization is a global leader in sexual and reproductive health. We work at the intersection of health systems and communities, working with stakeholders to ensure accountability, responsiveness and maximization of health outcomes.   We would like to invite a student to work with us to conduct a review of existing tools that gather community perceptions to assess community health worker (CHW) performance. Based on that, the student will help us adapt the Community Score Card methodology, a social accountability tool, for use with CHW, addressing some of its known shortcomings based on its recent use in our programs. Once complete, we will work with the student to design a methodology to pilot the new tool in the field, to allow us the opportunity to make revisions to the methodology accordingly in order to produce a final, usable tool for community assessment of CHW. | *This section is totally flexible. Besides the project description, you can include any information here that would help set expectations, indicate potential special “selling points”, other relevant context, etc. Besides the work itself, consider what else you think a potential applicant should know.*  *This description serves as a starting point for a conversation, so that the project can then be adapted to the student’s skills and interests.*  *Intro paragraph is short and gives enough background about the organization. While brief, this description explains what student will be working on and what the deliverable is.* |
| Number of Openings | 1 |  |
| Team-based Project | No | *Team-based refers to whether this project can be done by a team of students. If you do not have the capacity to supervise more than one student, choose “No”.* |
| Thematic Focus | Global Health, Health Management, Health Policy, Quality Improvement | *Check all that apply. Please contact us to add another Thematic Focus to the options if needed.* |
| Qualifications | Familiarity with Community Health Work, experience in both qualitative and quantitative research methodologies |  |
| Location |  | *The default is Nationwide = No, which allows you to show the city.* |
| Time Commitment | 8-10 hours per week, starting in November. Must be available for special event January 14-15. | *This section is flexible. For a student taking classes full-time, no more than 8-10 hours per week is recommended.* |
| Stipend/Salary (if any) | A stipend may be available pending funding. | *In this example, the preceptor is still seeking organizational approval for funding, but wishes to let applicants know there is a possibility.*  *Since the practicum is a degree requirement, compensation is not required. However, students greatly appreciate compensation if you are able to do so.*  [*More information is here*](https://www.hsph.harvard.edu/public-health-practice-resources/for-students/mph-practicum-information/compensation-for-practicum/)*.* |
| Attachment(s) |  | *Attach any relevant materials here, e.g. annual report, article, other background information.* |
| Posting Date | August 25 |  |
| Expiration Date | October 15 | *You will be notified when your posting expires, in case you would like to extend it.* |
| Documents Required | Cover Letter, Writing Sample | *We strongly recommend requiring a cover letter. Requiring a writing sample or some other document can help you get an idea of applicants’ quality of work.* |
| Display Contact Information to Students | Yes | *If you do not check this box, your contact details will remain private.* |