HARVARD T. H. CHAN ALUMI FERPA REMOVAL RESTRICTION

Last Name: _____   First Name: _____

Harvard ID: _____   Department/Program: _____

Name while Student: _____   Graduation Year: _____

Student Notification of Rights and Statement of Intent to Release or Restrict Directory Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) insures confidentiality of your educational records and restricts disclosure of or access by third parties, except as authorized by law. You have the right to inspect your educational records, with certain exceptions. If you believe these records are inaccurate you may request an amendment and, if denied, have the right to a hearing and to place a letter of disagreement in your file if the outcome of that hearing is negative. You have the right to file a complaint with the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-8520, if you believe that Harvard University School of Public Health has failed to comply with the act's requirements.

Questions regarding FERPA may be directed to the Harvard Chan School Registrar's Office at (617) 432-1032.

Restriction Code: The Harvard T. H. Chan School of Public Health has designated certain types of personally identifiable information as "Directory Information." This includes your name, local address, telephone listing, email address, image, date of birth, field of study, department and degree program, dates of enrollment, anticipated or actual date of graduation, enrollment status, degrees, honors and awards, prior degrees and educational institutions attended, country of citizenship, place of birth, and permanent address and phone number. This information may appear in University publications (hard copy and electronic), such as directories and Commencement publications. Non-Directory information may be disclosed to school officials with legitimate educational interest. The Harvard T. H. Chan School of Public Health will not release this data, except as authorized by law. The Harvard T. H. Chan School of Public Health policy prohibits the sale of all student information to outside parties. If you currently have a restriction on the release or publication of your Directory Information and would like to remove it, please check the box below and submit this form per the instructions above.

☐ I want to remove the restriction currently on my Directory Information.

Student Signature: _____   Date: _____/_____/_____