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| **Principal Investigator:** |  | | |
| **Study Title:** |  | **IRB Protocol #:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Study Staff Member** | **Training Required\*** | **Type of Training** | **Date Completed** | **Refresher Date\*\*** |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
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|  | Y  N | CITI Human Subjects Training Y  N  If other, specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

*\*Anyone working directly with participants and/or their identifiable data/samples, must complete human research training (e.g. CITI). In addition, all Principal Investigators (PIs), Co-Investigators, and those meeting the NIH definition of*[*Key Personnel*](http://grants.nih.gov/Grants/glossary.htm#K)*must complete training* ***regardless*** *of whether or not they have access to identifiable data/specimens or contact with participants.*

*\*\*OHRA grants a three year training credit after which time refresher training is required.* ***In addition,*** *OHRA grants three years of refresher training credit for attendance of three* [*OHRA Education Sessions*](http://www.hsph.harvard.edu/ohra/qip/education) *within 1 year. Enter date only after refresher training has been completed.*