**SPH CURRICULUM VITAE FORMAT**

**(PLEASE LIST ALL ENTRIES IN CHRONOLOGICAL ORDER)**

 **Date Prepared:**

**NAME:**

**ACADEMIC TITLE:**

**WORK ADDRESS:**

**EMAIL:**

**HOME ADDRESS:**

**EDUCATION:**

Date Discipline Degree Institution

**POSTDOCTORAL TRAINING** (if applicable):

Research Fellowships

Dates Field of Research Place Title (if applicable)

Internships and Residencies:

Dates Specialty Hospital

**ACADEMIC APPOINTMENTS:**

Dates Title Department Institution

**HOSPITAL/AFFILIATED INSTITUTIONAL APPOINTMENTS** (if applicable):

Dates Title Hospital/Institution

**LICENSURE AND CERTIFICATION** (if applicable)**:**

Date Type of license or certification

**OTHER ACADEMIC APPOINTMENTS** (including visiting appointments):

Dates Title Department Institution

**OTHER PROFESSIONAL APPOINTMENTS** (for example scientific boards):

Dates Title Organization

**MAJOR ADMINISTRATIVE RESPONSIBILITIES**:

Dates Position Title Department/Institution

**COMMITTEE SERVICE:**

DEPARTMENTAL/SCHOOL AND UNIVERSITY SERVICE:

Dates Name of Committee and Role Institution/Organization

PROFESSIONAL SOCIETIES:

Dates Role Society Name

GRANT REVIEW ACTIVITIES:

Dates Name of Committee Organization

EDITORIAL ROLES:

1. Ad hoc reviewer

List journals for which you serve as a reviewer

1. Other editorial roles (for example editorial boards, guest /section editor)

Dates Role Journal

OTHER PUBLIC SERVICE (for example expert testimony, interviews):

**HONORS AND DISTINCTIONS:**

Date Name of Honor/Distinction Organization Description of Achievement

## FUNDED GRANTS AND UNFUNDED PROJECTS:

COMPLETED GRANTS

Dates Grant Title

Grant Type and Number

Role on Project (if PI, site-PI or co-PI, include total direct cost/year)

Description of major goals

ACTIVE GRANTS

Dates Grant Title

Grant Type and Number

Role on Project (if PI, site-PI or co-PI, include total direct cost/year)

Description of major goals

PENDING GRANTS

Dates Grant Title

Grant Type and Number

Role on Project (if PI, site-PI or co-PI, include total direct cost/year)

Description of major goals

UNFUNDED PROJECTS

Dates Project Title

 Description of major goals

**TEACHING AND TRAINING**:

TEACHING IN HARVARD CHAN SCHOOL COURSES

Dates Course number/Title Responsibility

TEACHING IN EXECUTIVE AND CONTINUING EDUCATION COURSES

Dates Course number/Title Responsibility

TEACHING IN OTHER COURSES

Dates Course number/Title/Institution Responsibility

ADVISORY AND SUPERVISORY RESPONSIBILITIES

Dates Name of trainee Type of supervision Current position

**INVITED PRESENTATIONS:**

Dates Title or topic of presentation Organization/Location

**INVENTIONS/PATENTS** (if applicable)**:**

Date Type of invention/patent

**COMMUNITY SERVICE ACTIVITIES** (if applicable):

Dates Type of activity Organization

**BIBLIOGRAPHY:**

1. Peer-reviewed publications
2. Original research
3. Other peer-reviewed
4. Non-peer reviewed publications (including books and monographs)
5. Educational Materials (including teaching cases and innovative curricula)
6. Non-print materials (including computer software and web content)
7. Published abstracts (last two years only)

Instructions:

1. Do not include papers submitted or in preparation unless they have been accepted for publication, in which case list the journal in which they will appear and indicate "in press".

2. Number references consecutively in the order in which they were published.

3. Separate publications by category, in the order shown above.

4. For each reference, provide all authors (in order listed in the reference itself, do not use *et. al*), title, journal, inclusive pages, and year of publication. Please bold your name on author list.

SAMPLE CITATIONS

Examples of correct forms of reference are given below.

 1. Standard Journal Article (List all authors)

Ashbaugh DG, Petty TL, Bigelow DB, Harris TM. Continuous positive-pressure breathing (CPPB) in adult respiratory disease syndrome. J Thorac Cardiovasc Surg 1969; 57:31-41.

 2. Corporate Author

The Committee on Enzymes of the Scandinavian Society for Clinical Chemistry and Clinical Physiology. Recommended method for the determination of gamma-glutamyltransferase in blood. Scand J Clin Lab Invest. 1976; 5:224-5.

 3. Personal Author(s)

Osler AG, Complement: mechanisms and functions. Englewood Cliffs: Prentice-Hall, 1976.

 4. Corporate Author

American Medical Associate Department of Drugs. AMA drug evaluations. 3rd ed. Littleton: Publishing Sciences Group, 1977.

 5. Editor, Compiler, Chairman as Author

Rhodes AJ, Van Rooyen CE, comps. Textbook of virology: for students and practitioners of medicine and other health sciences. 5th ed. Baltimore: Williams & Wilkens, 1968.

 6. Chapter in Book

Weinstein L, Swartz MN. Pathogenic properties of invading microorganisms. In: Sodeman WA Jr, Sodeman WA, eds. Pathologic physiology: mechanisms of disease. Philadelphia: WB Saunders, 1974:457-72.

 7. Agency Publication

National Center for Health Statistics. Acute conditions: incidence and associated disability, United States July 1968-June 1969. Rockville, MD: National Center for Health Statistics, 1972. (Vital and health statistics. Series 10: Data from the National Health Survey, no. 69) (DHEW publication no. (HMS)72-1036).