Contact Information:

STUDENT FINANCIAL SERVICES STAFF

Kathryn Austin, Director (kaustin@hsph.harvard.edu)

Stephanie Hunt, Associate Director (shunt@hsph.harvard.edu)

Shannon Kirwan, Staff Assistant – Refunds, Sponsored Billing & Stipends (skirwan@hsph.harvard.edu)

Where is SFS located?
708 Huntington Ave. (Across from the Kresge Building) Boston, MA 02115

Website: http://www.hsph.harvard.edu/osfs

Email Address: osfs@hsph.harvard.edu
Phone Number: (617) 432-1867
Fax: (617) 432-5431

REGISTRAR'S OFFICE AND BILLING CONTACT

The HSPH Registrar's Office enrolls students, registers students for classes, maintains student data and grades, monitors students' compliance with degree requirements, certifies enrollment, bills students' tuition/fees, and schedules courses.

Where is the Registrar's Office located?
677 Huntington Ave., G-4, Boston, MA 02115

Email Address: registrar@hsph.harvard.edu
Phone Number: (617) 432-1032
Fax: (617) 432-2009

What is the Registrar's website address?
http://www.hsph.harvard.edu/administrative-offices/registrar/

Donna McLean, Official Documents & Certifications Coordinator – Transcripts, Loan Deferrals, and Billing Questions – (dmclean@hsph.harvard.edu)

Loan Information:

PRIVATE LOAN DETAILS

- **Harvard University Employees Credit Union**
  Customer Service: (877) 716-6587
  Outside of the US: 01-916-281-2491
  https://www.huecu.org/student-loans/

- **Harvard's Isite – Private Loans for Graduate and Professional Students**
  http://isites.harvard.edu/icb/icb.do?keyword=k59562

LOAN TERMS AND CONDITIONS

The Grace Period – the time between last date of at least half-time enrollment and expected repayment start date.

Fixed Rates – the interest rate will not change for the life of the loan.

Variable Rates – the interest rate will fluctuate and is contingent on the terms of the loan. (For example: LIBOR and Prime Rate and will change monthly, quarterly, or annually.)

Supplemental Loans: Interest rates, fees, repayment options, etc. vary per program. Please visit the Loan Information link on our website at: www.hsph.harvard.edu/osfs for more information.

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Office of Student Financial Services (OSFS)

International Student Quick Reference Guide

Student Financial Services Checklist

FALL 2012: 09/04/2012 – 12/21/2012

- ✓ View your student E-bill monthly.
- ✓ Review the HSPH Budget.
- ✓ View MyFinaid.
- ✓ Waive health insurance by **August 31st - http://hushp.harvard.edu/waive - 617.495.2008**
- ✓ Notify SFS of outside awards not listed on MyFinaid.
- ✓ Notify SFS or update MyFinaid if you wish to decline or reduce awards by **August 31st.**
- ✓ Supplemental loan borrowers complete online and/or paper applications and MPNs by **September 7th** (i.e.: HUECU Loan and other private loans.)
- ✓ If you have a credit balance on your student term bill - Credit Balance Refund Form
- ✓ View your 1st Spring E-Bill in **November**.

SPRING 2013: 01/02/2013 – 05/17/2013

- ✓ If you have a credit balance on your student term bill - Credit Balance Refund Form
- ✓ Waive Health Insurance by **February 28 - http://hushp.harvard.edu/waive - 617.495.2008**.
- ✓ If returning in 2013-2014, re-apply for financial aid by priority deadline: **mid-March**.
- ✓ If graduating and a loan borrower, complete required exit interviews in **April**.

Frequent Questions and Inquiries

HOW DO I…….

Q: How do I view my financial aid award?
A: Visit MyFinaid at:
http://www.hsph.harvard.edu/myfinaid

Q: How do I view my e-bill?
A: Visit the Harvard University Student Receivables:
http://isites.harvard.edu/icb/icb.do?keyword=k69147

Q: My billing has changed since my last e-bill. How can I view "current" daily changes?
A: Review "Understanding Your Bill"
http://isites.harvard.edu/icb/icb.do?keyword=k69147&pageid=icb.page338070

Q: What are the 2012-13 Tuition & Fees?
A: http://www.hsph.harvard.edu/student-life/student-billing/tuition-and-fees-for-2012-2013/

Q: What is the HSPH billing policy?
A: http://www.hsph.harvard.edu/student-life/student-billing/hsph-billing-policy//

Q: How do I receive a refund for the credit on my student bill?
A: Refunds are NOT automatic-please complete the Credit Balance Refund Form at:
https://apps.sph.harvard.edu/publisher/forms/index.cfm?id=1fc0259e-a697-4d74-ae15-06bbc488dc76

Q: Where can I find resources as an International Student?
A: Visit the International Student Resources Website:
http://www.hsph.harvard.edu/administrative-offices/student-affairs/international-student-resources/

HSPH Student Budget Breakdown

FALL 2012 AND SPRING 2013

Tuition Rate:	
• Two Year Masters • One Year Masters	• $940/per credit • $992/per credit
Doctoral students have a flat rate-1st year is $37,600	*See Tuition and Fees Schedule*
HUSHP Student Health Insurance Program (SHIP)	$1,084/term
HUSHP Student Health Fess (SHF)	$465/term
Registration Fee	$125/term
Books/Supplies	$692/term
Rent/Utilities	$1190/monthly
Food	$350/monthly
Personal	$395/monthly
Transportation	$89/monthly

BUDGET APPEALS

- A student's total financial aid including: stipends, scholarships and loans, can not exceed a student's HSPH Budget.
- Should a student budget be higher than the estimate, a budget appeal is required.

  Appeals may be approved for: medical costs, housing factors, computer costs (once), child care expenses.
  Appeals are NOT approved for: lifestyle choices not related directly to educational expenses, such as credit card debt, personal travel, interviews, automobile, exam fees, etc.

- A Budget Appeal Form can be found in the "Forms" section of: http://www.hsph.harvard.edu/osfs